

September 15, 2017

Julene Miller
General Counsel
Kansas Board of Regents
1000 SW Jackson, Suite 520
Topeka, KS 66603

Re: Delegation of authority to execute contracts on behalf of the University of Kansas

Dear Ms. Miller:

Section II, D, 11 (a) (iv) of the Board of Regents Policy Manual authorizes only the Chancellor and his designees to execute contracts on behalf of the University of Kansas. I am writing to notify you of the positions to which I have delegated my authority to execute contracts. The designees include those filling these positions in “acting” or “interim” capacities.

I have identified three categories of agreements for which I am delegating contract execution authority: (1) affiliation agreements within the United States; (2) other contracts that do not involve the expenditure of University funds; and (3) contracts for purchases of goods or services.

AFFILIATION AGREEMENTS

Consistent with longstanding practice, I will retain sole authority to sign affiliation agreements with non-U.S. universities, non-U.S. governmental entities, and all other affiliations or agreements with University-level significance or impact.

Subject to the foregoing, persons in the following positions are authorized to execute affiliation agreements with U.S. entities, such as operating agreements with controlled corporations of the University and affiliation agreements with universities and governmental entities, and other organizations; agreements that reflect arrangements and alignments traditionally requiring the approval of senior University leadership other than the Chancellor (Note: affiliation agreements for student internships and clinical placements are categorized as Other Non-Purchase Agreements, discussed below). University policy requires that all contracts be reviewed by the Office of the General Counsel before execution, including these affiliation agreements.

Provost and Executive Vice Chancellor, Lawrence
Executive Vice Chancellor, KU Medical Center

OTHER NON-PURCHASE AGREEMENTS

Persons in the following positions are authorized to execute agreements that do not involve the expenditure of University funds, and are not significant affiliation agreements, as defined above. These include exchange agreements, material transfer agreements, confidential disclosure agreements, powers of attorney, agreements resulting in services to campus entities, educational services agreements, and affiliation agreements for student internships and clinical placements. University policy requires that all contracts be reviewed by the Office of the General Counsel before execution, including these non-purchase agreements, even if the agreement is income producing.

Lawrence and Edwards Campuses

Provost and Executive Vice Chancellor
Vice Chancellor – Chief Financial Officer
Vice Chancellor for Public Affairs
Vice Provosts
Dean, Graduate Studies
Dean, School of Pharmacy
Dean, College of Liberal Arts & Sciences
Dean, School of Education
Dean, School of Architecture, Design & Planning
Dean, William Allen White School of Journalism and Mass Communications
Dean, School of Law
Dean, School of Engineering
Dean, School of Music
Dean, University Libraries
Dean, School of Business
Assistant Vice Chancellor, Professional & Continuing Education
Dean, School of Social Welfare
Vice Chancellor, Edwards Campus
Vice Chancellor, Office of Research
General Counsel and Vice Chancellor for Legal Affairs
Director, Dole Institute of Politics
Assistant Vice Chancellor, Office of Research
Associate Vice Chancellor, Office of Research
Associate Vice Chancellor for Innovation & Entrepreneurship

Medical Center Campuses

Executive Vice Chancellor
Executive Dean, School of Medicine
Vice Chancellor for Administration
Vice Chancellor for Community Engagement
Dean, School of Nursing

Dean, School of Health Professions
Vice Chancellor for Research
Associate Vice Chancellor for Research Administration
Associate Vice Chancellor for Innovation & Entrepreneurship
Associate Vice Chancellor and Chief Information Officer
Associate Vice Chancellor and Chief Information Security Officer
Vice Chancellor for Finance and Chief Financial Officer
Associate Vice Chancellor for Finance
Associate Vice Chancellor for Financial Planning & Analysis
Vice Chancellor for Academic and Student Affairs
Dean of Postdoctoral Affairs & Graduate Studies
Dean, Graduate Studies
Dean, School of Medicine - Wichita
Dean, School of Medicine - Salina
Senior Deputy Director & Chief Financial Officer, KUMC Research Institute
Director, Division of Sponsored Programs Administration, KUMC Research Institute

AGREEMENTS FOR THE PURCHASE OF GOODS AND SERVICES

As to the purchase of goods and services up to \$100,000, departments may purchase items and services from approved supplier contracts or items and services under University purchasing bid limits so long as they are within departmental budgets. All items or services that have to be bid are processed and reviewed in the appropriate University's Purchasing and/or Comptroller's Offices. University policy requires that all contracts be reviewed by the Office of the General Counsel before execution, regardless of the contract amount, and regardless of whether funded with state, private, or Endowment funds.

Persons in the following positions are authorized to execute agreements for purchases of goods or services in excess of \$100,000 after the completion of all legal and business reviews and approvals required under the University's policies and procedures.

Lawrence and Edwards Campuses

Provost and Executive Vice Chancellor
Vice Chancellor, Edwards Campus
Vice Provost for Administration and Finance
Vice Provost for Undergraduate Studies
Senior Vice Provost, Academic Affairs
Senior Associate Vice Provost for Finance
Senior Associate Vice Provost for Administration
Vice Chancellor, Office of Research
Assistant Vice Chancellor, Office of Research
Chief Financial Officer, Office of Research
Vice Chancellor – Chief Financial Officer
Chief Information Officer

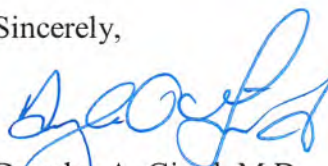
Associate Vice Provost for Campus Operations
Director of Procurement Services/Chief Procurement Officer
Associate Director of Procurement Services
Director, Spencer Museum of Art
Comptroller

Medical Center Campuses

Executive Vice Chancellor
Executive Dean, School of Medicine
Dean, School of Nursing
Dean, School of Health Professions
Vice Chancellor for Administration
Vice Chancellor for Finance and Chief Financial Officer
Associate Vice Chancellor of Finance
Vice Chancellor for Academic and Student Affairs
Dean of Postdoctoral Affairs & Graduate Studies
Vice Chancellor for Research
Associate Vice Chancellor for Research Administration
Dean, School of Medicine - Wichita
Associate Dean for Administration, School of Medicine - Wichita
Dean, School of Medicine - Salina
Associate Vice Chancellor for Supply Chain Management
Director of Purchasing
Associate Vice Chancellor Facilities Management
Associate Director – Projects Division
Associate Vice Chancellor and Chief Information Officer
Associate Vice Chancellor and Chief Information Security Officer
Senior Deputy Director & Chief Financial Officer, KUMC Research Institute
Director, Division of Sponsored Programs Administration, KUMC Research Institute

Please let me know if you need additional information about the positions I have authorized to sign contracts on behalf of the University.

Sincerely,



Douglas A. Girod, M.D.
Chancellor

DAG:JPP:lh